



# WISCONSIN EMERGENCY MANAGEMENT

## February 2024 Training Bulletin

### Recovery Training Highlights

Recovery training and preparation are the prime focus for our training and exercise programs this year. In fall, we will be conducting our full-scale recovery exercise, which will test our state's ability to continue the recovery process, in partnership with the counties, following a major disaster striking. In expectation of this exercise and to better prepare our county, tribal and other partners for the long haul of a recovery process, we have brought four new and unique courses into the state. You can register for them NOW on the Training Portal!

#### [L-0210: Recovery from Disaster – Local Community Roles](#)

4/16 – 4/19, Madison

This resident course is designed for local disaster recovery teams consisting of emergency managers, city/county administrators, public works directors, building inspectors, and community planners. The course focuses on the roles and responsibilities of each team member, and provides guidance on developing a local disaster recovery plan. Best practices in disaster recovery are summarized in a toolkit included in the course materials. Participants are given the opportunity to develop an outline of their own recovery plan.

#### [MGT-415: Disaster Recovery in Rural Communities](#)

4/10 – 4/11, Virtual Offering

Disaster Recovery in Rural Communities (MGT-415) is a planning and management-level course designed for public officials, community leaders, and private-sector representatives in rural communities who play key roles in the disaster recovery process. The overarching goals of the course is to assist rural communities with effective and efficient implementation of recovery efforts, thus ensuring the best possible long-term social and economic recovery of their communities from disaster. In recent years there have been numerous natural disasters that have affected small and rural communities in devastating ways. In some cases, disasters have destroyed basic community, economic systems and commercial infrastructures. Many of these disasters effected rural areas and communities which had very few resources to deal with the destruction.

#### [MGT-477: Roles for State, Tribal, and Territorial Governments in the Implementation of Disaster Housing Programs](#)

5/7, Virtual Offering

This instructor-led training will provide the learners with information on how state, local, territory, and tribal (SLTT) governments can plan for and implement disaster housing programs. The course will include an overview of disaster housing task forces, key disaster planning documents (e.g., state housing strategy, disaster housing administrative plan, disaster housing plan), and how to incorporate planning considerations for vulnerable populations. A review of state and federal housing assistance programs will also be addressed. It will include reviewing issues, including: requirements for receiving funds, managing and reporting funds, and closeout requirements.

### FEMA Master Exercise Practitioner Program

The Master Exercise Practitioner Program (MEPP) is a program designed for advanced exercise practitioners in emergency management exercise design, conduct and evaluation. Participants refine and practice skills critical to performing the phases of the Homeland Security Exercise and Evaluation Program (HSEEP) cycle. The Master Exercise Practitioner Program (MEPP) is the pinnacle program in the National Standard Exercise Curriculum offered by FEMA's Emergency Management Institute (EMI).

The Master Exercise Practitioner Program (MEPP) consists of two (2) resident courses (E0132 and E0133) that are each four (4) days in length as well as conduct of an exercise for the candidate's jurisdiction which is then presented to a panel (K0136). Participants must apply and be selected by an annual evaluation board.

The Master Exercise Practitioner Program (MEPP) **application period will begin on April 1 and close June 1**. Applications received outside of this window will not be considered. The process to apply, prerequisites, and other information can be found on the [FEMA EMI MEPP Website](#).

And for those looking for additional exercise training, but who feel they are not yet ready for MEPP, see the last few pages of this bulletin for several new training opportunities.

### Spotlight

#### **L-0965: NIMS All-Hazards Resource and Demobilization Unit Leader's Course**

4/29 – 5/2, Wausau

This four-day course provides federal, state, and local-level emergency responders with an overview of key duties and responsibilities of a Resources Unit Leader and a Demobilization Unit Leader in a Type 3 All Hazards Incident Management Team (AHIMT).

#### **L-1301: Continuity Planning**

3/19-20, Wausau; 5/22-23, Waupaca; 9/9-10, Green Bay; 10/14-15, Port Washington

The goal of this two-day course is to help continuity practitioners understand continuity roles and responsibilities, and provide the knowledge sets, skills, and tools necessary to help develop and maintain a viable continuity plan for their organization and community.

### Upcoming WCEM Classes

**ICS-300 & -400:** Numerous scheduled

**K/L-105:** 3/26-28 (Chip Falls), 4/22-24 (Wausau), 5/28-30 (Viroqua), 7/22-24 (Phillips), 10/15-17 (Eagle River), 11/12-14 (Green Bay)

**K/L-146:** 3/25-27 (Wausau), 4/8-10 (Superior), more on [EMI calendar](#)

**G-191:** 4/9 (Wis Rapids), 4/13 (Plymouth), 5/2 (Waukesha), 8/22 (Janesville), 9/12 (Monroe)

**G-202:** 9/17-19 (Tomah)

**G-205:** 10/2-3 (Wis Rapids)

**G-288:** 3/18-19 (Juneau)

**G-358:** 8/14-15 (New Lisbon)

**G-557:** 5/4 (Chilton), 6/4 (Viroqua)

**G/K-2300:** 3/25-29 (V), 5/6-10 (V), 7/29-31 (Green Bay), 10/7-9 (Chip Falls)

# WEM Training Calendar (February thru April)

| Class Name   | Location       | Dates       |
|--|----------------|-------------|
| REACT-HMEP Hazardous Materials Technician  | Verona         | 2/26 – 3/1  |
| <b>CEM</b> K-2300: Intermediate Emergency Operations Center Functions              | Virtual        | 2/26 – 3/1  |
| ICS-300 Intermediate ICS for Expanding Incidents - WI DOT Staff Only               | Eau Claire     | 2/28 – 3/1  |
| L-0103: Planning: Emergency Operations   | Wausau         | 2/29 – 3/1  |
| W-402: Multiple Casualty Incident Responder Training - WAIT LISTED                 | Eau Claire     | 3/1         |
| W-402: Multiple Casualty Incident Responder Training                               | Eau Claire     | 3/2         |
| K-2308: EOC Operations and Situational Awareness Skillsets                         | Virtual        | 3/4 – 8     |
| SEOC Planning & Situational Awareness ISM Position Training                        | Madison - WEM  | 3/5         |
| HMEP-REACT Hazmat Safety Officer - WAIT LISTED                                     | Stevens Point  | 3/5         |
| Basic Disaster Life Support  | Onalaska       | 3/5         |
| SEOC Liaison ISM Position Training   | Madison - WEM  | 3/6         |
| SEOC Resource Support Section ISM Position Training                                | Madison - WEM  | 3/6         |
| Advanced Disaster Life Support   | Onalaska       | 3/6 – 7     |
| ICS-300 Intermediate ICS for Expanding Incidents                                   | Janesville     | 3/6 – 8     |
| ICS-300 Intermediate ICS for Expanding Incidents                                   | Delafield      | 3/11 – 13   |
| REACT - Structural Collapse Technician 1 and 2 - WAIT LISTED                       | Volk Field     | 3/11 – 18   |
| Wisconsin Staging Area Manager Concepts and Operations - Gov Conf                  | Lake Geneva    | 3/13        |
| W-121: What the Damage? - Gov Conf   | Lake Geneva    | 3/13        |
| MGT-383: Emergency Operations Plans for Rural Jurisdictions - Gov Conf             | Lake Geneva    | 3/13        |
| Cyber Terrorism Workshop - Gov Conf - WAIT LISTED                                  | Lake Geneva    | 3/13        |
| Wisconsin Governor's Conference on Emergency Management & Homeland Security        | Lake Geneva    | 3/13 – 15   |
| <b>CEM</b> G-288: Local Volunteer and Donations Management                         | Juneau         | 3/18 – 19   |
| L-1301: Continuity Planning  | Wausau         | 3/19 – 20   |
| ICS-300 Intermediate ICS for Expanding Incidents - WI DOT Staff Only               | La Crosse      | 3/19 – 21   |
| ICS-300 Intermediate ICS for Expanding Incidents - State Employees                 | Madison        | 3/19 – 21   |
| REP Core Concepts Course (RCCC)  | Madison - WEM  | 3/19 – 21   |
| G-489: Management of Spontaneous Volunteers in Disasters                           | Hudson         | 3/20        |
| ICS-300 Intermediate ICS for Expanding Incidents                                   | Plymouth       | 3/20 – 22   |
| AWR-337: IED Explosive Effects Mitigation  | Milwaukee      | 3/21        |
| AWR-338: Homemade Explosive and Precursor Awareness                                | Milwaukee      | 3/21        |
| AWR-333: Improvised Explosive Device Construction and Classification               | Milwaukee      | 3/21        |
| REP Plume Plan Review  | Madison - WEM  | 3/21 – 22   |
| AMTRAK Passenger Train Emergency Response  | Mauston        | 3/22        |
| AMTRAK Passenger Train Emergency Response  | Lake Delton    | 3/22        |
| Extreme Event Game   | Merrill        | 3/22        |
| AMTRAK Passenger Train Emergency Response  | Mauston        | 3/23        |
| PER-334: Disaster Preparedness and Survival  | Stevens Point  | 3/23 – 24   |
| <b>CEM</b> L-0146: Homeland Security Exercise and Evaluation Program - WAIT LISTED | Wausau         | 3/25 – 27   |
| REACT - Rope Rescue Level 2  | Volk Field     | 3/25 – 28   |
| <b>CEM</b> K-2300: Intermediate Emergency Operations Center Functions              | Virtual        | 3/25 – 29   |
| <b>CEM</b> L-0105: Public Information Basics                                       | Chippewa Falls | 3/26 – 28   |
| G-402: NIMS Overview for Senior Officials  | Ripon          | 3/27        |
| SEOC Spring Exercise   | Madison - WEM  | 3/27        |
| SEOC Spring Exercise   | Madison - WEM  | 3/28        |
| AWR-334: Introduction to the Terrorist Attack Cycle                                | Milwaukee      | 3/28        |
| AWR-335: Response to Suspicious Behaviors and Items for Bombing Prevention         | Milwaukee      | 3/28        |
| AWR-340: Protective Measures Awareness   | Milwaukee      | 3/28        |
| ICS-300 Intermediate ICS for Expanding Incidents - WI DOT Staff Only               | Wausau         | 4/1 – 3     |
| MGT-335: Event Security Planning for Public Safety Professionals                   | Waukesha       | 4/3 – 4     |
| W-402: Multiple Casualty Incident Responder Training                               | Stevens Point  | 4/6         |
| ICS-300 Intermediate ICS for Expanding Incidents                                   | Hudson         | 4/6, 7 & 13 |

*Details subject to change. Please check the [Wisconsin Training Portal](#) for the most current scheduling information*

|     | Class Name   | Location         | Dates         |
|-----|--|------------------|---------------|
|     | W-215: SEOC REP Training   | Madison - WEM    | 4/8           |
|     | W-216: REP Exercise Controller Training                              | Madison - WEM    | 4/8           |
| CEM | L-0146: Homeland Security Exercise and Evaluation Program            | Superior         | 4/8 – 10      |
|     | REACT-PB Surface Water/Swiftwater Technician - WAIT LISTED           | Volk Field       | 4/8 – 12      |
| CEM | K-2300: Intermediate Emergency Operations Center Functions           | Virtual          | 4/8 – 12      |
| CEM | G-191: ICS/EOC Interface   | Wisconsin Rapids | 4/9           |
|     | ICS-100: Introduction to ICS   | Madison          | 4/9           |
|     | MGT-340 Crisis Leadership  | Elkorn           | 4/9           |
|     | AWR-228: Community Resilience  | Eau Claire       | 4/9           |
|     | Planning Emergency Livestock Transport Response                      | Delafield        | 4/9           |
|     | W-401: Basic Portable Radios and Vehicle Radios                      | Madison - WEM    | 4/10          |
|     | MGT-340: Crisis Leadership   | Sturtevant       | 4/10          |
|     | AWR-219: Site Protection through Observational Techniques            | Madison          | 4/10          |
|     | MGT-415: Disaster Recovery in Rural Communities                      | Virtual          | 4/10 – 11     |
|     | ICS-300 Intermediate ICS for Expanding Incidents                     | Richland Center  | 4/10 – 12     |
|     | ICS-700: National Incident Management System (NIMS), An Introduction | Madison          | 4/11          |
|     | REACT - Hazardous Materials Technician Refresher                     | Portage          | 4/13          |
|     | W-402: Multiple Casualty Incident Responder Training                 | Woodruff         | 4/13          |
| CEM | G-191: ICS/EOC Interface - WAIT LISTED                               | Plymouth         | 4/13          |
|     | Wisconsin Task Force I Quarterly                                     | Volk Field       | 4/16          |
|     | MGT-475: Crowd Management for Sport and Special Events               | Ashwaubenon      | 4/16 – 17     |
|     | ICS-300 Intermediate ICS for Expanding Incidents - WI DOT Staff Only | Madison          | 4/16 – 18     |
|     | L-0210: Recovery from Disaster: Local Community Roles                | Madison - WEM    | 4/16 – 19     |
|     | Wisconsin Task Force I Quarterly                                     | Volk Field       | 4/17          |
|     | AWR-232: Mass Fatalities Planning and Response                       | Mauston          | 4/17          |
|     | MGT-384: Community Preparedness for Cyber Incidents                  | Marinette        | 4/17 – 18     |
|     | Wisconsin Task Force I Quarterly                                     | Volk Field       | 4/18          |
|     | ICS-400 Advanced ICS, Complex Incidents - WAIT LISTED                | Fox Lake         | 4/18 – 19     |
|     | MGT-341: Disaster Preparedness for Healthcare Organizations          | Milwaukee        | 4/18 – 19     |
|     | MGT-335: Event Security Planning for Public Safety Professionals     | Sturgeon Bay     | 4/18 - 19     |
|     | W-402: Multiple Casualty Incident Responder Training                 | Ashland          | 4/20          |
|     | W-402: Multiple Casualty Incident Responder Training                 | Oshkosh          | 4/22          |
| CEM | L-0105: Public Information Basics                                    | Wausau           | 4/22 – 24     |
|     | REACT-PB Surface Water/Swiftwater Technician                         | La Crosse        | 4/22 – 26     |
| CEM | K-0105: Public Information Basics                                    | Virtual          | 4/22 – 26     |
|     | K-2302: Emergency Operations Center (EOC) Leaders Skillset Course    | Virtual          | 4/22 – 26     |
|     | ICS-700: National Incident Management System (NIMS), An Introduction | Beloit           | 4/23          |
|     | ICS-400 Advanced ICS, Complex Incidents                              | Baldwin          | 4/23 – 24     |
|     | REACT-PB Confined Space Rescue Level 1 and Level 2 - WAIT LISTED     | Volk Field       | 4/24 – 26     |
|     | W-402: Multiple Casualty Incident Responder Training                 | Jackson          | 4/27          |
|     | ICS-400 Advanced ICS, Complex Incidents                              | Crandon          | 4/29 – 30     |
|     | ICS-300 Intermediate ICS for Expanding Incidents - WAIT LISTED       | Sturtevant       | 4/29 – 5/1    |
|     | L-0965: All-Hazard Resources and Demobilization Unit Leaders Course  | Wausau           | 4/29 – 5/2    |
|     | Watercraft Rescue Technician   | La Crosse        | 4/30 – 5/2    |
|     | ICS-300 Intermediate ICS for Expanding Incidents - WI DOT Staff Only | Madison          | 4/30, 5/1 & 7 |
|     | PER-346: Surveillance Detection                                      | Milwaukee        | 5/1 - 3       |
| CEM | G-191: ICS/EOC Interface   | Waukesha         | 5/2           |
| CEM | G-557: Rapid Needs Assessment  | Chilton          | 5/4           |
|     | PER-346: Surveillance Detection                                      | Milwaukee        | 5/6 – 8       |
| CEM | K-2300: Intermediate Emergency Operations Center Functions           | Virtual          | 5/6 – 10      |
|     | W-402: Multiple Casualty Incident Responder Training                 | Waukesha         | 5/7           |
|     | MGT-477: State, Tribal, and Territorial...Disaster Housing Programs  | Virtual          | 5/7           |
|     | G-402: NIMS Overview for Senior Officials                            | Sturgeon Bay     | 5/14          |
|     | W-410: Practical Application of ICS - Basic                          | Racine           | 5/15 – 16     |

*Details subject to change. Please check the [Wisconsin Training Portal](#) for the most current scheduling information*

| Class Name  | Location   | Dates          |
|---|------------|----------------|
| ICS-300 Intermediate ICS for Expanding Incidents            | Tomah      | 5/7, 9, 11, 14 |
| ICS-300 Intermediate ICS for Expanding Incidents            | Oshkosh    | 5/13 – 15      |
| K-2304: Emergency Operations Center Planning Skillsets      | Virtual    | 5/13 – 17      |
| AWR 209: Working with The Media                             | Eau Claire | 5/18           |
| L-1301: Continuity Planning                                 | Waupaca    | 5/22 – 23      |
| ICS-400 Advanced ICS, Complex Incidents                     | Sturtevant | 5/28 – 29      |
| <b>CEM</b> L-0105: Public Information Basics                | Viroqua    | 5/28 – 30      |
| ICS-400 Advanced ICS, Complex Incidents - WI DOT Staff Only | Wausau     | 5/29 – 30      |
| G-489: Management of Spontaneous Volunteers in Disasters    | Waukesha   | 5/30           |

*Details subject to change. Please check the [Wisconsin Training Portal](#) for the most current scheduling information.*

## SCHEDULE LEGEND

|             |  |
|-------------|--|
|             | <b>WEM Class (including OEC)</b> – Register on the Wisconsin Training Portal   |
|             | <b>Non-WEM Class</b> – Follow the link on the Wisconsin Training Portal to register  |
|             | <b>REACT Center Class</b> – Register on the Wisconsin Training Portal  |
|             | <b>FEMA Local Class</b> – Register on the Wisconsin Training Portal <b>and</b> on the FEMA EMI site (follow the link in the Training Portal) |
| <b>CEM</b>  | <b>WI CEM Required Class</b> – required for Basic or Professional Wisconsin Certified Emergency Manager certification                        |
| <b>NEW!</b> | <b>New Class</b> – added since last issue  |

|           |   |
|-----------|---|
|           | <b>WEM Virtual Class</b> – Register on the Wisconsin Training Portal  |
|           | <b>Conference</b> – Register on the appropriate conference website  |
|           | <b>NDPC Class</b> – Register on the appropriate Consortium website (follow the link in the Training Portal) |
|           | <b>FEMA Virtual Class</b> – Register on the FEMA EMI website (follow the link in the Training Portal)       |
|           | <b>FEMA Class</b> – Register on the FEMA EMI website (follow the link in the Training Portal)               |
| <b>NW</b> | <b>Night/Weekend Class</b> – Class held outside of normal business hours                                    |

# WI CERTIFIED EMERGENCY MANAGER (WCEM) Changes

## THE UPDATED WISCONSIN CERTIFIED EMERGENCY MANAGER PROGRAM IS LIVE!

You’ve probably seen the changes already, so we won’t go through them all here again, and for those of you who are new to emergency management within the state or don’t know what has changed with the CEM program, all of the policy documents, as well as the forms, worksheets and study guide, can be found here: <https://wem.wi.gov/wisconsin-certified-emergency-manager-program/>

As of January 1, 2024, all candidates for any WCEM level will take the new tests, which focus on the State Statutes, Administrative Rules and plans that govern how emergency management in the State of Wisconsin is managed. The study guide found on the above web page will show candidates what they need to study in order to succeed in taking their tests.

### CALLING ALL EXPERIENCED EMERGENCY MANAGEMENT PROFESSIONALS!

Active mentoring of upcoming emergency managers (and therefore WCEM candidates) plays a significant role in the new WCEM program. Those candidates pursuing the Professional Level in the WCEM program will need to find, select and spend time with one or more experienced mentors—the ultimate goal being to foster and bolster a shared community knowledge among emergency management professionals (including full-time, part-time and voluntary responders and managers). If you are willing to assist with the mentorship of other EMs, please share that fact among your co-workers and other colleagues.

One key piece to this mentorship program is that a mentor DOES NOT need to be a WCEM at any level, but DOES need to possess the level professional experience to be able to pass along the knowledge called out on the [WCEM-Professional Mentoring Guidelines](#); in fact, a candidate could utilize multiple mentors, each with subject matter expertise in a different topic. At the same time, candidates for the WCEM-Advanced Professional level will need to serve as a mentor to an upcoming emergency manager, so if you are interested in advancing to that level, once again let your colleagues know. We hope that word of mouth will be enough to allow mentors and mentees to find each other, with the WEM Regional Directors hopefully assisting in the process. Our hope is no candidate should have to travel out of their general geographic area to find a mentor or mentee to complete their WCEM journey.

If you have questions on this, or any piece of the WCEM program, please reach out and contact any of us in the WEM Training team.

# Other FEMA EMI Virtual Course Offerings 2023-24

## Instructors – Upcoming FEMA EMI Instructor Virtual Courses

For current members and those interested in joining the WEM Instructor cadre, EMI is hosting the following instructor courses virtually over the next year. Interested applicants can apply directly to EMI at: [https://training.fema.gov/netc\\_online\\_admissions/](https://training.fema.gov/netc_online_admissions/)

| Class Name                                    | Dates      |
|---|------------|
| <b>ICS Train-the-Trainer</b>                  |            |
| K-0449: Incident Command System Curricula TtT | 4/8-12 '24 |
| K-0449: Incident Command System Curricula TtT | 6/3-7 '24  |

| <b>ICS Position-Specific Train-the-Trainer</b> |              |
|--|--------------|
| K-0989: Introduction to Air Operations TtT     | 2/26-27 '24  |
| K-0988: Air Group Supervisor TtT               | 2/28-3/1 '24 |
| K-0957: Liaison Officer TtT                    | 4/1-3 '24    |
| K-0951: Incident Commander TtT                 | 4/1-5 '24    |

| Class Name                                     | Dates       |
|--|-------------|
| <b>ICS Position-Specific Train-the-Trainer</b> |             |
| K-0959: Operations Section Chief TtT           | 4/22-25 '24 |
| K-0968: Logistics Section Chief TtT            | 4/22-26 '24 |
| K-0974: Finance/Administration TtT             | 6/24-26 '24 |
| K-0978: Situation Unit Leader TtT              | 6/24-28 '24 |
| K-0949: Communications Unit Leader TtT         | 7/8-11 '24  |
| K-0989: Introduction to Air Operations TtT     | 7/8-9 '24   |
| K-0988: Air Group Supervisor TtT               | 7/10-12 '24 |
| K-0953: Public Information Officer TtT         | 8/12-16 '24 |
| K-0955: Safety Officer TtT                     | 8/12-16 '24 |
| K-0974: Finance/Administration TtT             | 9/2-4 '24   |
| K-0963: Planning Section Chief TtT             | 9/2-5 '24   |

## Upcoming Community Emergency Response Team (CERT) Training

For agencies interested in developing their own CERT program. Interested applicants can apply directly to EMI at: [https://training.fema.gov/netc\\_online\\_admissions/](https://training.fema.gov/netc_online_admissions/)

| Class Name                                      | Dates       |
|---|-------------|
| <b>CERT Program Manager</b>                     |             |
| K-0427: CERT Program Manager (12:00-4:00pm CST) | 3/26-29 '24 |
| K-0427: CERT Program Manager (12:00-4:00pm CST) | 4/9-12 '24  |
| K-0427: CERT Program Manager (12:00-4:00pm CST) | 5/21-24 '24 |
| K-0427: CERT Program Manager (12:00-4:00pm CST) | 8/13-16 '24 |

| Class Name  | Dates       |
|---|-------------|
| <b>CERT Train-the-Trainer</b>                       |             |
| K-0428: CERT Train-the-Trainer (12 :00-4 :00pm CST) | 3/12-24 '24 |
| K-0428: CERT Train-the-Trainer (12 :00-4 :00pm CST) | 4/16-25 '24 |
| K-0428: CERT Train-the-Trainer (12 :00-4 :00pm CST) | 7/16-25 '24 |
| K-0428: CERT Train-the-Trainer (12 :00-4 :00pm CST) | 9/10-19 '24 |

## Quick Links

### WEM Training and Exercise Section Web Page

<https://wem.wi.gov/emergency-response-training/>

### Wisconsin Training Portal / WEM Training Schedule

<https://www.trainingwisconsin.org/index.aspx>

### FEMA Independent Study Courses

<https://training.fema.gov/is/>

### FEMA EMI Schedule

<https://training.fema.gov/emcourses/schedules.aspx>

### Schedule of NDPC Courses

<https://www.firstrespondertraining.gov/frts/schedule>

### National Training and Education Division (NTED) Course Catalog

<https://www.firstrespondertraining.gov/frts/npcatalog>

## Join the Distribution List

If you'd like to receive this training bulletin and updates from the WEM Training and Exercise Section, click on the link below, or use the included QR Code, both of which will take you to the sign-up page. Likewise, please share this with your colleagues that may also be looking for training, as well as your Training Officers or whoever is responsible for recording, requesting or managing training for your organization. We are looking to build a good contact list and need your help!

Either scan the QR code to the right, or [click this link](#) to go to sign up for this bulletin.

WEM Training Bulletin Distro List Sign-Up



## Class Spotlight

### **CISA: Bombing Prevention Course**

3/21 & 3/28, Milwaukee

3/21:

AWR-333: IED Construction and Classification

AWR-338: Homemade Explosive and Precursor Awareness

AWR-337: IED Explosive Effects Mitigation

3/28:

AWR-335: Introduction to the Terrorist Attack Cycle

AWR-334: Response to Suspicious Behaviors & Items

AWR-340: Protective Measures Awareness

The Bombing Prevention Awareness courses provide an overview of IEDs and explosive effects, homemade explosives, an introduction to the terrorist attack cycle, and response to suspicious behaviors and items. This basic awareness is used to enhance bombing prevention measures.

### **AWR-317: REP Core Concepts**

3/19-21, Madison

This course focuses on the nuclear power plant off-site radiological emergency preparedness program. It addresses the REP Program history and sentinel events, federal regulatory policies, basic radiation principles, REP planning guidance (planning standards), REP demonstration guidance (exercise evaluation areas) and the REP Disaster Initiated Review (DIR) process. At the successful completion of this course, the student will have satisfied the instructor-led training prerequisites for the L-2340/PER-315 REP Plan Review (RPPR) Course and L-304/PER-314 REP Exercise Evaluator Course (REEC).

### **MGT-445: REP Plume Plan Review**

3/21-22, Madison

This course focuses on the review of offsite response organizations' radiological emergency preparedness (REP) plans and procedures utilizing the 16 planning standards (from 44 CFR Part 350 and 10 CFR § 50.47) and associated evaluation criteria (from NUREG 0654/FEMA-REP-1, Rev.1) which address protecting the health and safety of the public when responding during the plume phase of a radiological emergency at an NRC-licensed commercial nuclear power plant. The RPPR course will include training based on the Comprehensive Preparedness Guide (CPG)-101, annual plan reviews, and the Annual Letter of Certification (ALC) Review Guide process.

### **AMTRAK Passenger Train Emergency Training**

3 offerings: 3/22 AM in Lake Delton, 3/22 PM in Mauston & 3/23 AM in Mauston

Amtrak presents Passenger Train Emergency Responder (PTER) training, a no-cost emergency preparedness course to communities near the Amtrak service area. This course is encouraged for Firefighters, Emergency Medical Services, Law Enforcement, Emergency Managers, Emergency Communication Center dispatchers, medical examiners/ coroners or others who may respond to or be involved in Amtrak emergencies.

### **MGT-335: Event Security Planning for Public Safety Professionals**

4/3-4, Waukesha; 4/18-19, Sturgeon Bay

This course teaches community leaders and public safety professionals to plan for event security, a critical part of successful event planning. This is a planning- and management-level course designed to introduce basic principles and skills associated with planning security for a variety of events that range from small events to large-scale, regional events involving personnel from multiple agencies and jurisdictions. Participants will recognize and plan adequate strategies and security measures to prevent or mitigate incidents. This course uses the all-hazards Threat and Hazard Identification and Risk Assessment (THIRA) approach to: 1) identify threats and hazards; 2) assess risks; and 3) establish planning measures to prevent, protect against, mitigate, respond to, and recover from threats and hazards that pose the greatest risk.

### **MGT-340: Crisis Leadership**

4/9, Elkhorn; 4/10, Sturtevant

Seminar participants will discuss strategic- and executive-level issues and challenges related to preparing for, responding to, and recovering from a catastrophic incident. The venue provides an excellent opportunity to share proven strategies and practices and apply lessons-learned from past natural, technological, and human-caused disasters. The seminar is a facilitated, free-flowing discussion of the stresses of crisis leadership and decision-making gained from an examination of a selected case study of a catastrophic event. The seminar uses the case study to frame the discussion on ways to overcome leadership challenges before, during and after an incident.

### **Planning Emergency Livestock Transportation Response**

4/9, Delafield

Class size is limited, with preference given to the Waukesha County area. This training is intended to help improve local response to livestock transportation crashes. Topics covered in the course include livestock behavior in times of stress; animal handling, movement, and containment; biosecurity issues; extrication of animals from trailers; euthanasia decision-making process; and handling mortalities. The goal is for participants to share what they learn during the course with their local planning teams.

### **AWR-228: Community Resilience**

4/9, Eau Claire

This one-day awareness-level training course aims to increase the awareness of the meaningful actions that a community can take to enhance resilience to natural hazards and opportunities to incorporate these actions into professional practice. The course will introduce concepts and practices for building community resilience to natural hazards. Building community resilience requires a Whole Community Approach engaging the full capacity of the private and nonprofit sectors, including nongovernmental organizations and the general public, in conjunction with the participation of federal, state, and local governmental partners.

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PRESENTED BY AMTRAK® EMERGENCY MANAGEMENT DIVISION



## ATTENTION FIRST RESPONDERS

Amtrak presents Passenger Train Emergency Responder (PTER) training, a no-cost emergency preparedness course to communities near the Amtrak service area. This course is encouraged for Firefighters, Emergency Medical Services, Law Enforcement, Emergency Managers, Emergency Communication Center dispatchers, medical examiners/ coroners or others who may respond to or be involved in Amtrak emergencies.

## AMTRAK PASSENGER TRAIN EMERGENCY RESPONSE (PTER) COURSE

This training complies with Federal Railroad Administration (FRA) regulation 49 CFR 239. A classroom and hands-on emergency preparedness course for professionals who may respond to an Amtrak emergency is available. The course instruction includes an equipment specific handbook and field guide that can be shared. Please reach out to an Amtrak Emergency Manager to coordinate training, joint preparedness planning, exercises or drills.

## TOPICS COVERED

Railroad Right of Way Safety  
Passenger and Host Railroad Relationship  
Emergency Contact Information  
Railroad Nomenclature including how to identify:  
Railroad Switches, Mileposts, Signals,  
Crossings, Special Circumstances  
in Response to Passenger Train Incidents  
Train Speeds

Passenger Train Crew Identification  
Challenges of Extraction  
Incident Command System  
for Railroad incidents  
Trespassing on Railroad Property  
Pneumatic and Electrical Hazards  
Train Equipment Design  
Incident Response Pre-Planning

## CONTACT

Kerinne Monaco  
Amtrak Emergency Manager  
Mobile: 916-216-6920  
email: [Kerinne.Monaco@amtrak.com](mailto:Kerinne.Monaco@amtrak.com)



**EMERGENCY  
MANAGEMENT**

# EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

## E0050: Exercise Control and Simulation FY24 Offerings

### Fiscal Year 2024 Course Dates:

| Course Date        | Location | Course Time        | Travel Dates         |
|--------------------|----------|--------------------|----------------------|
| December 6–7, 2023 | NETC     | 8 a.m.–4 p.m. (ET) | December 3 & 8, 2023 |
| February 7–8, 2024 | NETC     | 8 a.m.–4 p.m. (ET) | February 4 & 9, 2024 |
| April 24–25, 2024  | NETC     | 8 a.m.–4 p.m. (ET) | April 21 & 26, 2024  |
| July 10–11, 2024   | NETC     | 8 a.m.–4 p.m. (ET) | July 7 & 12, 2024    |

### Course Length:

**E0050** is a 2-day course and is always scheduled to coincide with an E0139 Exercise Design and Development delivery. \*\*\*If you apply for this **E0050** class, please also apply for **E0139** Exercise Design and Development at the same time. These courses are being held as a series. If you only wish to attend ONE of these courses (E0139 or E0050) at a time, you will be responsible for your own transportation to and from NETC. There is no virtual offering of E/L0050 Exercise Control and Simulation Course due to the final activity that requires in-person participation.

### Location:

**E0050** is held at the Emergency Management Institute (EMI), National Emergency Training Center (NETC), in Emmitsburg, Maryland.

### Course Description:

This course is designed to improve your knowledge of Exercise Control and Simulation. Completion of this course will help better prepare you to conduct and control/simulate exercises that are consistent with the Homeland Security Exercise and Evaluation Program (HSEEP) doctrine.

### Course Goal:

This course is designed to demonstrate and provide you the opportunity to develop exercise simulation tools in a no-fault/low-stress environment while working with your peers.

### Course Objectives:

- Define a Master Scenario Events List (MSEL); discuss the various types of injects; identify MSEL use in operations-based exercises; and define the purpose, types, and process for developing and implementing MSEL injects.
- Examine exercise simulation concepts involving the process, roles, and responsibilities; define the overview and planning documentation; describe the concept of exercise conduct briefings and debriefings as part of a practical activity; and define the roles and responsibilities within the exercise control and simulation process.
- Summarize the primary processes associated with exercise control and simulation; discuss the effectiveness of control and simulation techniques; and identify actions to improve the control and simulation training system.

# TRAINING OPPORTUNITY



# E/K0139: Exercise Design and Development Fiscal Year 2024

## E0139: Exercise Design and Development In-person Option Course Dates:

| Course Date        | Location | Course Time        | Travel Dates         |
|--------------------|----------|--------------------|----------------------|
| December 4–5, 2023 | NETC     | 8 a.m.–4 p.m. (ET) | December 3 & 8, 2023 |
| February 5–6, 2024 | NETC     | 8 a.m.–4 p.m. (ET) | February 4 & 9, 2024 |
| April 22–23, 2024  | NETC     | 8 a.m.–4 p.m. (ET) | April 21 & 26, 2024  |
| July 8–9, 2024     | NETC     | 8 a.m.–4 p.m. (ET) | July 7 & 12, 2024    |

## K0139: Exercise Design and Development Virtual, Instructor-led Option Course Dates:

| Course Date          | Location                | Course Time         |
|----------------------|-------------------------|---------------------|
| January 8–11, 2024   | Virtual, Instructor-led | 11 a.m.–3 p.m. (ET) |
| September 9–12, 2024 | Virtual, Instructor-led | 9 a.m.–1 p.m. (ET)  |

### Course Description:

Participants will build upon their base knowledge of the Master Scenario Events List (MSEL) and spend time discussing and practicing the application of delivery, analysis of participant action, and improved methods for development, design, and implementation. This course is designed to discuss more advanced concepts and to help expand your knowledge of Exercise Design and Development consistent with the Homeland Security Exercise and Evaluation Program (HSEEP) doctrine.

### Course Goal:

This course is designed to introduce you to apply the fundamentals of exercise design and to prepare you to design and conduct exercises consistent with the Homeland Security Exercise and Evaluation Program (HSEEP) doctrine.

The use of HSEEP, in line with the National Preparedness Goal and the National Preparedness System, supports efforts across the whole community that improve our national capacity to build, sustain, and deliver core capabilities.

### Course Objectives:

- Assess and demonstrate the application of a comprehensive exercise program, building upon the foundation of the HSEEP, within the current course unit.
- Explore and assemble an Exercise Planning Team (EPT) as a foundational component of the HSEEP design process, within the current course unit.
- Compare and compose SMART exercise objectives to align with core capabilities, building upon organizational priorities, within the current course unit.
- Demonstrate an understanding of how exercise types and mechanisms work together to meet exercise objectives, within the current course unit.
- Following HSEEP doctrine, review and complete exercise design and development documents based on the target audience and purpose of the documentation by the completion of the current course unit.
- Following HSEEP doctrine, integrate exercise enhancements based on discussion- or operational-based exercises by the completion of the current course unit.
- Demonstrate the knowledge of the information covered in the course by active participation in each of the Unit Activities and the Culminating Activity.

### Location:

- The **E0139** is an in person, instructor-led course held at the Emergency Management Institute (EMI), National Emergency Training Center (NETC), in Emmitsburg, Maryland.

# TRAINING OPPORTUNITY



- The **K0139** is conducted virtually and is instructor-led. You will be provided the log-in information by the Course Manager approximately 1–2 weeks prior to the class start date.

**Course Length:**

The **E0139** is offered as a (2) day class. \*\*\*If you apply for the in-person E0139 class, please also apply for E0050 Exercise Control and Simulation at the same time. These courses are being held as a series. If you only wish to attend ONE of these courses (E0139 or E0050) at a time, you will be responsible for your own transportation to and from NETC. There is no virtual offering of E/L0050 Exercise Control and Simulation Course due to the final activity that requires in-person participation.

- The **K0139** is offered as a 4-day class that is 4 hours each day.

## **E/K0131: Exercise Evaluation and Improvement Planning Fiscal Year 2024**

**E0131 Exercise Evaluation and Improvement Planning: In-Person Option Course Dates:**

| Course Date                 | Location | Course Time        | Travel Dates                  |
|-----------------------------|----------|--------------------|-------------------------------|
| October 30–November 2, 2023 | NETC     | 8 a.m.–4 p.m. (ET) | October 29 & November 3, 2023 |
| March 4–7, 2024             | NETC     | 8 a.m.–4 p.m. (ET) | March 3 & 8, 2024             |

**K0131 Exercise Evaluation and Improvement Planning: Virtual, In-Person Option Course Dates:**

| Course Date           | Location                | Course Time        |
|-----------------------|-------------------------|--------------------|
| February 26–29, 2024  | Virtual, Instructor-led | 8 a.m.–4 p.m. (ET) |
| September 16–19, 2024 | Virtual, Instructor-led | 8 a.m.–4 p.m. (ET) |

**Course Description:**

This course will expand on the concepts of exercise evaluation and improvement planning that were introduced in the Homeland Security Exercise and Evaluation Program (HSEEP) course. Students will learn concepts on establishing an exercise evaluation program, gathering evaluation data effectively during exercises, and implementing and tracking improvements as part of a Continuous Improvement Program within their organization.

**Course Goal:**

This 4-day course will assist exercise evaluators and exercise program managers on their path to the Master Exercise Practitioner Program or help them to develop the skills needed for their current positions.

**Course Objectives:**

- Explain why exercise evaluation is important for community preparedness.
- Describe how to develop an effective exercise evaluation program.
- Select and modify evaluation tools (Exercise Evaluation Guides (EEGs), evaluation plans, collection analysis plans, etc.) to collect the desired exercise performance data.
- Develop the components of an effective After-Action Report/Improvement Plan.

**Course Length:**

The **E/K0131, Exercise Evaluation and Improvement Planning Course**, is 4 days in length.

**Course Location:**

- E0131** is an in-person, instructor-led course held at the Emergency Management Institute (EMI), National Emergency Training Center (NETC), in Emmitsburg, Maryland.
- K0131** is conducted virtually and is instructor-led. The log-in information will be provided by the Course Manager approximately 1–2 weeks prior to the class start date.

# TRAINING OPPORTUNITY



# E0050: Exercise Control and Simulation FY24 Offerings

## Fiscal Year 2024 Course Dates:

| Course Date        | Location | Course Time        | Travel Dates         |
|--------------------|----------|--------------------|----------------------|
| December 6–7, 2023 | NETC     | 8 a.m.–4 p.m. (ET) | December 3 & 8, 2023 |
| February 7–8, 2024 | NETC     | 8 a.m.–4 p.m. (ET) | February 4 & 9, 2024 |
| April 24–25, 2024  | NETC     | 8 a.m.–4 p.m. (ET) | April 21 & 26, 2024  |
| July 10–11, 2024   | NETC     | 8 a.m.–4 p.m. (ET) | July 7 & 12, 2024    |

### Course Length:

**E0050** is a 2-day course and is always scheduled to coincide with an **E0139** Exercise Design and Development delivery. \*\*\*If you apply for this **E0050** class, please also apply for **E0139** Exercise Design and Development at the same time. These courses are being held as a series. If you only wish to attend ONE of these courses (E0139 or E0050) at a time, you will be responsible for your own transportation to and from NETC. There is no virtual offering of E/L0050 Exercise Control and Simulation Course due to the final activity that requires in-person participation.

### Location:

**E0050** is held at the Emergency Management Institute (EMI), National Emergency Training Center (NETC), in Emmitsburg, Maryland.

### Course Description:

This course is designed to improve your knowledge of Exercise Control and Simulation. Completion of this course will help better prepare you to conduct and control/simulate exercises that are consistent with the Homeland Security Exercise and Evaluation Program (HSEEP) doctrine.

### Course Goal:

This course is designed to demonstrate and provide you the opportunity to develop exercise simulation tools in a no-fault/low-stress environment while working with your peers.

### Course Objectives:

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- Summarize the primary processes associated with exercise control and simulation; discuss the effectiveness of control and simulation techniques; and identify actions to improve the control and simulation training system.

### Target Audience:

Ideal candidates will possess 1–3 years of experience in designing and conducting emergency management exercises consistent with the HSEEP doctrine.

### Prerequisites:

- [E/L/K0146: Homeland Security Exercise and Evaluation Program \(HSEEP\)](https://training.fema.gov/programs/nsec/hseep) (<https://training.fema.gov/programs/nsec/hseep>)
- [IS-120.C: An Introduction to Exercises](https://training.fema.gov/programs/nsec/basic) (<https://training.fema.gov/programs/nsec/basic>)
- [IS-130.A: How to be an Exercise Evaluator](https://training.fema.gov/programs/nsec/basic) (<https://training.fema.gov/programs/nsec/basic>)

# TRAINING OPPORTUNITY

**How to Apply:**

Applications must be submitted through the [NETC Online Admissions Application](https://training.fema.gov/netc_online_admissions) ([https://training.fema.gov/netc\\_online\\_admissions](https://training.fema.gov/netc_online_admissions)).

Applications must include completion certificates of IS-120, An Introduction to Exercises, and K/L0146, HSEEP, as attachments. Applications should be routed to your State Training Office (STO) for approval. Incomplete application packages will not be considered. Upon acceptance into the course, NETC Admissions will email the student.

**Travel and Housing Information:**

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter and Welcome Package outlining travel information, NETC shuttle services, lodging, and other logistics. Scan the QR Code below, or click the link for a [PDF copy of the NETC Welcome Package](http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf) online.



([http://training.fema.gov/EMIWeb/downloads/NETC\\_Welcome\\_Package.pdf](http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf))

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 weeks prior to the course start date to reserve a shuttle seat.

Details for the above are in the Welcome Package.

**Notice to Applicants for EMI Courses:**

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number.

**How do I obtain my FEMA SID number?**

1. To register, go to [Student Identification System](https://cdp.dhs.gov/femasid) (<https://cdp.dhs.gov/femasid>).
2. Click on the "Register for a FEMA SID" button on screen.
3. Follow the instructions and provide the necessary information to create your account.
4. You will receive an email with your SID number. You should save this number in a secure location.

**Request for Accommodation:**

If you require a reasonable accommodation (sign language interpreters, Braille, CART, etc.), please make the request NLT 15 days prior to the class start date. When making any requests, please provide details on the accommodation; however, DO NOT include medical or other personal information that is protected under the Privacy Act of 1974 or the Health Information Privacy Protection Act (45 CFR Part 160 Subparts A and E of Part 164). Last-minute requests will be accepted; however, they may not be possible to fulfill.

Please indicate any requests as part of your admissions application. Any additional questions should be directed to NETC Admissions by email at [netcadmissions@fema.dhs.gov](mailto:netcadmissions@fema.dhs.gov).

**EMI Training Point of Contact:**

This course is a part of the Integrated Emergency Management Branch (IEMB) catalog of courses at EMI. If you have questions, please contact: [FEMA-EMI-IEMB@fema.dhs.gov](mailto:FEMA-EMI-IEMB@fema.dhs.gov), or the Training Specialist responsible for this course: Mark Mouré, [mark.moure@fema.dhs.gov](mailto:mark.moure@fema.dhs.gov).

# TRAINING OPPORTUNITY